# ABC’s Inventory Management System

## Meeting Minutes

**Date of Meeting:** 04th October 2018

**Presented and documented by:** Arik Maharjan

**Time:** 12:30

**Location:** On Campus

**Attendees:** Shirish Maharjan, Arik Maharjan, Hieu Hanh Tran

## Meeting Objective

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| * Discuss the progress done with the implementation and finalizing it. * Review the task completed from the Iteration week 11. * Review and ensure for presenting the updated Construction Phase Assessment to Sponsor. * Merging the documents from each branch to the master. |

## Discussion notes and issues

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| * All the members branches are successfully merged in the master branch. * Beta Testing and Program Manual is almost completed and is ready to show Sponsor. * Get feedbacks on all the documents shown to the Sponsor. * The implementation will be presented thoroughly during the meeting to show the changes made compared to the last week. |

## Outcomes

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| * Task were divided to each member for the next week. * Arik will be preparing the Meeting Minutes, feedbacks, update Version Control and Project Plan. * Matt will be finalizing Program Manual for the application and establishing the Transitional Phase Assessment. * Shirish will be updating and executing the Beta Testing. Shirish will also be focusing on checking and checking the document to with requirements of the submission. * The Iteration Plan generated must be followed in order to complete all assigned task on time. |